

**MINUTES OF ROWTON PARISH COUNCIL MEETING
MONDAY 16 MAY 2016**

Present: Councillors Pat Fitton
Morfudd Salmon
Glenys Harrison
Paul Shannon

In attendance: Clerk Christine Davies

1. Apologies

Cllr Stuart Parker (CWaC meeting), Cllr Bob Knight (holiday) and Cllr Karen Newbury (work commitment)

2. Declaration of Interest

None

3. Minutes of the last Ordinary Meeting held on 14 March 2016

Resolved: Minutes approved and signed as a true record by Cllr Pat Fitton.

4. Matters Arising from Minutes not covered elsewhere on Agenda

Transparency Fund – Clerk confirmed that applications for further funding was now open and item would be included on next meeting's agenda.

5. Public Participation No members of the public were in attendance.

6. Parish Council Vacancy

Paul Shannon proposed by Cllr Morfudd Salmon and seconded by Cllr Pat Fitton, therefore duly elected. Cllr Shannon signed his Declaration of Acceptance of Office.

7. Highways

Moor Lane – Kay Parry, Principal Engineer, CWaC, in response to our detailed request for speed restriction measures had turned down unsuitable for heavy goods signage and reduction in speed limit.

Clerk confirmed that PC Chris Burnham had emailed that day to advise that PCSO Jon Hurst was point of contact re Speed Aware Programme. It was agreed to contact him to request feasibility of speed monitoring.

Action: Clerk to action this item

A41 Speed Reduction – Cllr Harrison had met with two Christleton Parish Councillors and two officers from CWaC on Tuesday 3 May. All the representatives walked from the Cheshire Cat to Rowton Bridge and various measures were discussed to reduce speed such as a mini roundabout and flashing speed signs. However, CWaC could potentially consider installation of speed cameras. Of particular concern is the speed of HGV's at night and also HGV's using back lanes to access A41 from the A51.

It was agreed to contact Christleton PC to enquire what further measures they

are considering and to offer any assistance RPC may provide. Also to enquire if they are aware that the speed data survey was dated 20/11/13 to 27/11/13.
Action: Clerk to Action this item.

8. Ward Key Priorities

Short Term – Maintenance/repainting of circular bench on Village Green

Long Term – Pumping Station – Moor Lane: Solution to severe flooding during heavy rain.

Junction of Rowton Bridge Road/Rowton Lane: Installation of Pedestrian Crossing (in particular for children walking to/from Christleton High School)
Clerk to forward above to Cllr Stuart Parker.

9. Finance

The following expenditure was approved:-

Payments	Amount	Cheque No
CM Davies March Sal 218.47 + Expenses 23.40	241.87	000639
CM Davies Apr Sal 162.00 + Expenses 14.84	176.84	000640
CHaLC – Annual Subscription	128.80	000641
Mid-Cheshire Footpath Society – Annual Sub	8.00	000642
Came & Co - Annual Insurance	260.06	000643
Bank Balance as at 12/05/16	7060.89	

10. Annual Return

Annual Governance Statement – Section 1

The Annual Governance Statement 2015/16 was approved by the Parish Council and signed by the Chair and Clerk.

Accounting Statement – Section 2

The Accounting Statement 2015/16 was approved by the Parish Council and signed by the Chair and Responsible Financial Officer/Parish Clerk. (Re point 9 Fixed Asset– the value has been decreased by £2411 as the Bus Shelter is no longer an asset as it is the responsibility of CWaC – see confirmation email dated 10/12/14)

Appointment of Internal Auditor

Fil Prevc to be asked to carry out internal audit.

Action: Clerk to action this item.

11. Insurance

Came & Co – current insurance provider – had forwarded 3 comparison quotations and recommended Ecclesiastical Insurance, quoting premium of £260.06 to take advantage of 3-year long-term agreement. (As a comparison Zurich Municipal had quoted £305 based on existing policy.) The Chair queried one of the comparison company's, Hiscox, cover for Internet/Email which was not included in the Ecclesiastical comparison. For reference the Chair asked the Clerk for clarification of this from Came & Co. It was agreed to approve Long-Term Agreement with Came & Co, subject to the above clarification.

12. Planning

To receive Planning Decisions: 16/01124/FUL – Hilbre, Moor Lane – 1st Floor

Extension – Approved

16/01061/LBC – Crofters Barn, Rowton Lane Farm, Rowton Lane – Replace all windows to rear of property Approved

13. Village Green

The grass had been badly cut on 10/05/16 by CWaC and Cllr Fitton had redone it. Confirmation required of grass cutting programme.

Action: Clerk to action this item.

14. Draft Minutes

The following procedure was agreed. Clerk to forward Draft Minutes to all councillors who in turn confirm receipt. Councillors have one week to make any additions/amendments. The agreed Draft Minutes will then be uploaded to the website/displayed on the noticeboards.

15. Issues for Discussion/Consideration

Procedure for submission of Planning Applications

Replacement of Bus Shelter

Rowton Hall Noticeboard – second set of keys required

16. Correspondence

Came & Co – Council Matters Spring 2016

Clerks & Councils Direct – May 2016

Centenary Fields – 100th Anniversary of Battle of the Somme

17. Date of Next Meeting – Monday 11 July 2016